



ILLINOIS

Bruce Rauner, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Tim McDevitt, Acting Director

December 10, 2018

The Honorable Bruce Rauner
Governor of the State of Illinois
207 State House
Springfield, IL 62706

Dear Governor Rauner:

I am pleased to present this report to you on the achievements of the State Use Program for Fiscal Year 2018 and its positive impact on the lives of our citizens with significant disabilities.

In Fiscal Year 2018, the State Use Program accounted for more than \$74 million (up from \$66 million in FY17) in contracts between Not-For-Profit Workshops and state agencies for products and services. The program helped provide training, employment and greater independence for 2,515 disabled individuals and supplied them with 967,767 hours of work.

With continued support of this program, the number of disabled individuals with long-term employment and increased economic stability will grow, minimizing their need for public assistance and entitlement benefits.

The State Use Program is truly a WIN-WIN investment for the State of Illinois – providing job opportunities and greater independence for its disabled citizens while benefiting state agencies with quality goods and services at fair market prices.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim McDevitt", is placed above the printed name.

Timothy McDevitt
Acting Director

ILLINOIS STATE USE PROGRAM FY2018 ANNUAL REPORT



THE STATE USE PROGRAM

FY18 ANNUAL REPORT

S T A T E O F I L L I N O I S

THE STATE USE PROGRAM has been able to continue its growth, not only in the number of people with significant disabilities being able to utilize the program but also the number of vendors and agencies taking part in the program. The State Use Program continues to be an invaluable asset not only for the State of Illinois but also for the people living within the state who have a significant disability. The program gives an individual with a disability the opportunity to go to work and to gain the pride and independence they wish for and deserve.

It is the goal of the program to continue to strengthen these bonds within statewide agencies and with vendors. The continued support of the Governor and Legislature will help to ensure the number of people being impacted by the program continues to increase. Increased awareness of the program and the services that can be provided will only help to solidify the programs success.



In this picture, under a contract with Bridgeway, people with disabilities are able to provide much needed help with data entry services for multiple state agencies.

N E W C O O R D I N A T O R

Katrina Livingston joined the program in May, and it is with high hopes this new addition will revitalize the State Use Program. The State Use Coordinator provides assistance necessary to facilitate the Program's success.

Duties and responsibilities include but are not limited to:

- Act as liaison between Not For Profits (NFPs), the State Use Committee, and State Agencies by collecting information, responding to inquiries, or resolving issues.
- Monitor the quality of products and services provided to state agencies.
- Provide technical assistance to participating NFPs.
- Monitor enrollment in the Diversity Compliance on-line certification system.
- Observe/respond to inquiries from email: CMS.BOSS.StateUse@illinois.gov

NOT FOR PROFIT (NFP) WORKSHOPS

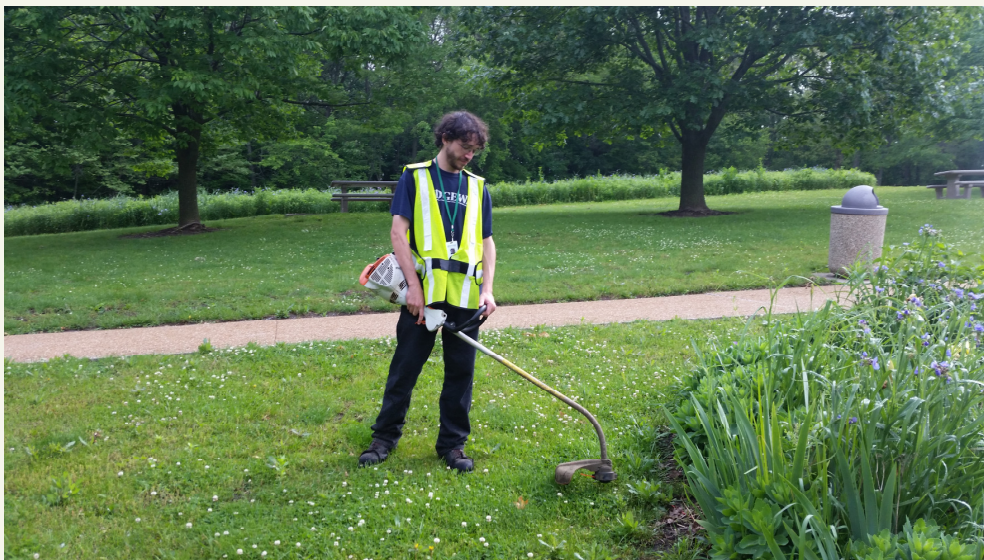
To qualify in the State Use Program, a NFP must meet the following guidelines:

- Comply with Illinois law governing private NFP organizations.
- Be certified as a sheltered workshop by the Wage and Hour Division of the U.S. Department of Labor under section 14(c) of the Fair Labor Standards Act.

OR

Be an accredited vocational program that provides transition services to youth between the ages of 14 ½ and 22 in accordance with individualized education plans under Section 14-8.03 of the School Code **AND** provide residential services at a child care institution, as defined under Section 2.06 of the Child Care Act of 1969, or at a group home, as defined under Section 2.16 of the Child Care Act of 1969.

- Meet the Illinois Department Human Services (DHS) Rehabilitation Services' Minimum Standards for Certification of Developmental Training Programs, or possess a Commission on Accreditation of the Rehabilitation Facilities (CARF) certification.
- Meet the bid specifications or the needs of the purchasing agency.
- Set a fair market price.

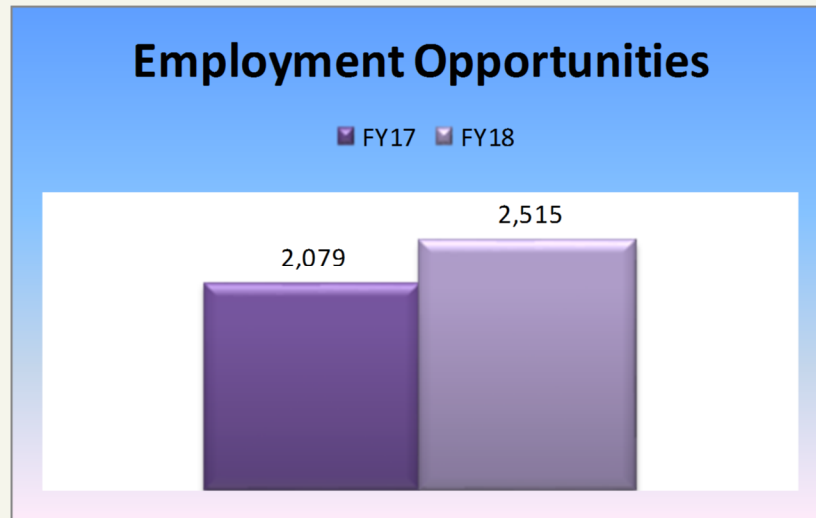


Bridgeway is one of many vendors used to provide lawn and ground maintenance services to numerous state agencies locations and rest areas.

EMPLOYMENT OPPORTUNITIES

The primary objective of the State Use Program is to develop employment opportunities for citizens with disabilities by establishing contracts with NFPs for goods and services.

During FY 2018, 2,515 jobs were created for citizens with disabilities through these State Use contracts.



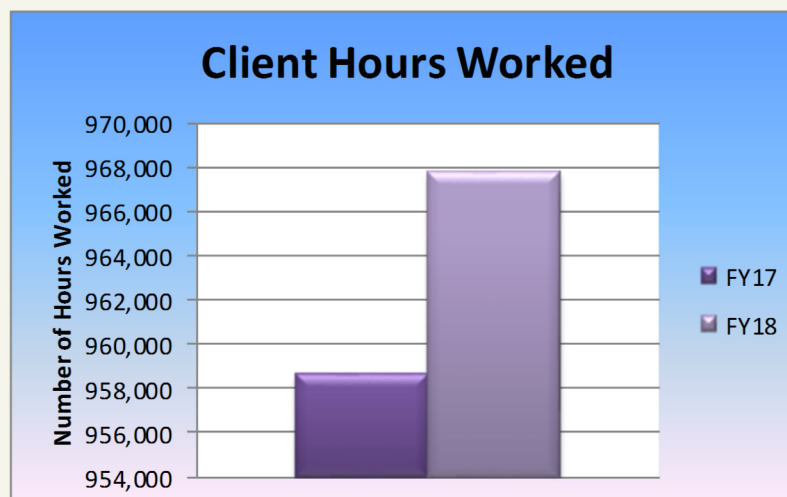
Total Jobs

FY17	2,079
FY18	2,515

CLIENT HOURS WORKED

Many disabled Illinoisans have been afforded the opportunity to gain meaningful employment through the State Use Program.

In FY18, NFPs have provided 967,767 hours of work for significantly disabled individuals.



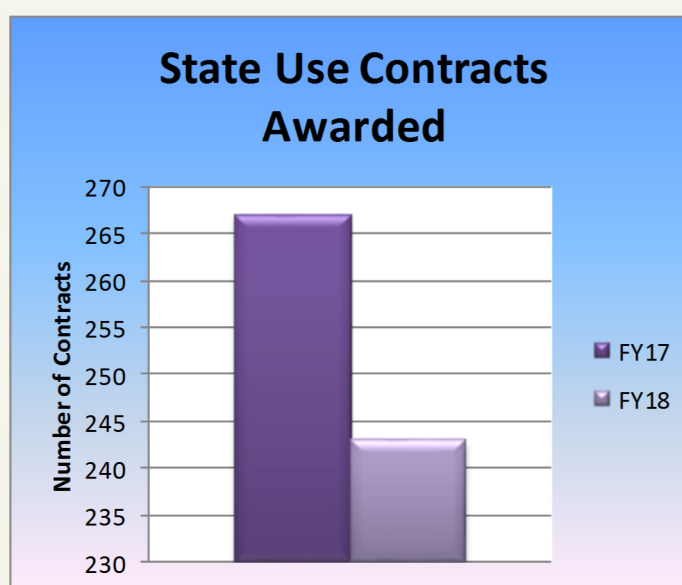
Total Hours

FY17	958,639
FY18	967,767

C O N T R A C T U A L P R O C E D U R E S

Any state agency wishing to establish a contract with a qualified NFP must submit a written request which includes the NFP's name, type of contract desired, duration of the contract, and the contract's dollar amount to the State Use Program Coordinator. In addition, the request must include justification that the price is not substantially more than had it been competitively bid. After review, it is submitted to the State Use Committee for approval. The contracting NFP must provide a Certificate of Assurance detailing how many clients will be working as a result of the contract. A narrative must be included in the Certificate of Assurance that outlines the tasks that will be performed in the contract. After State Use Committee's approval of the written request, the state agency receives an authorization letter to proceed with the contract. All State Use contracts are exempt from the formal solicitation process.

S T A T E U S E C O N T R A C T S A W A R D E D



Total

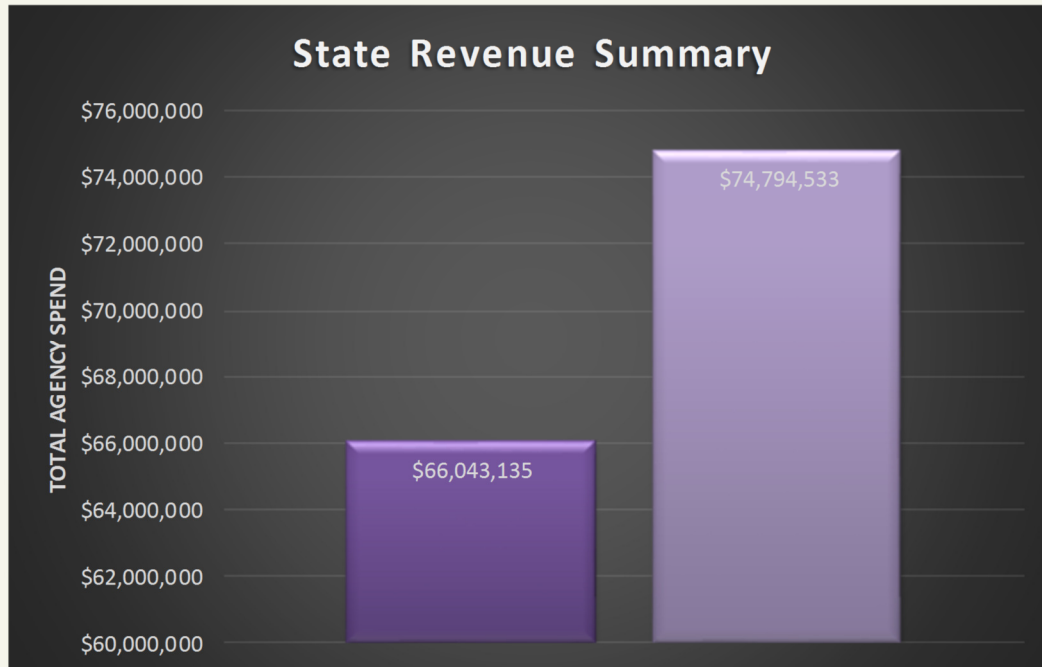
FY17	267
FY18	243

L A R G E S T S T A T E U S E C O N T R A C T S A W A R D E D F O R F Y 1 8

<u>Contract</u>	<u>Vendor</u>	<u>Value</u>
Toll Highway Call Center	The Chicago Lighthouse	\$20,415,963
UI Health Call Center	The Chicago Lighthouse	\$ 9,781,010
License Plates	Macon Resources	\$ 9,921,328
Data Entry	Bridgeway, Inc	\$ 6,185,426
Paper Products	Shelby County Community Services	\$ 2,129,460
Baking Mixes	Human Service Center of Southern MetroEast	\$ 1,713,755
Trash Can Liners	Shelby County Community Services (SCCS)	\$ 1,569,258

NFP WORKSHOP REVENUE SUMMARY

State Agencies spent \$74,794,533 in State Use contracts in FY 2018

**Total**

FY17	\$66,043,135
FY18	\$74,794,533

CERTIFIED NFP WORKSHOPS

Ada S McKinley Community Services Inc	Chicago	New Star, Inc.	Chicago Heights
ARC of the Quad Cities Area	Rock Island	Northpointe Resources	Zion
ARC Community Support Systems	Teutopolis	SAVE	Belleville
Association for Individual Development	Aurora	(St. Clair Association Vocational Enterprise)	
Bridgeway Inc	Galesburg	SCCS	Shelbyville
CCAR Industries	Charleston	(Shelby County Community Services)	
Centerstone of Illinois	West Frankfort	Sertoma Centre , Inc	Alsip
Challenge Unlimited	Alton	SPARC	Springfield
Chicago Lighthouse, The	Chicago	START	Murphysboro
(For People Who are Blind/Visually Impaired)		(Specialized Training for Adult Rehabilitation)	
Clay County Rehabilitation Center	Flora	Streator Unlimited, Inc	Streator
Coleman Tri Co. Services Inc	Shawnee Town	TCRC	Tremont
Cornerstone Services Inc	Joliet	(Tazewell County Resource Center)	
CTF Illinois	Tinley Park	Thresholds, The	Chicago
Developmental Services Center	Champaign	TRADE Industries	McLeansboro
Douglas Center, The	Skokie	Transitions NFP	Rock Island
Elm City Rehab Center	Jacksonville	Transitions of Western Illinois Inc	Quincy
Envision Unlimited	Chicago	TRI Industries NFP	Vernon Hills
EPIC	Peoria	UCP of Land of Lincoln	Springfield
Fayco Enterprises, Inc	Vandalia	Village of Progress, Inc	Oregon
Gateway Services, Inc	Princeton	WAVE	Mt Carmel
Glenkirk Enterprises/OSDD	Northbrook	(Wabash Area Vocational Enterprise Inc)	
(Opportunity Secure Data Destruction)		Workshop, The	Galena
Human Resources Ctr of Edgar & Clark	Paris	WorkSource Enterprises	Danville
Human Service Ctr of Southern MetroE	Red Bud		
Human Support Services	Waterloo		
IL Valley Economic Development Corp	Gillespie		
IL Valley Industries, Inc	Morris		
JCFS	Chicago		
(Jewish Child & Family Services)			
Kaskaskia Workshop Inc	Centralia		
KCCDD, Inc	Galesburg		
Kreider Services, Inc	Dixon		
Land of Lincoln Goodwill Industries, Inc	Springfield		
Macon Resources Inc (MRI)	Decatur		
Malcolm Eaton Enterprises	Freeport		
MAP Training Center	Karnak		
Mental Health Centers of Western IL	Mt Sterling		